



AKHIL BHARTIYA MAHESHWARI EDUCATIONAL & CHARITABLE TRUST, PUNE
SETH SHRI GANGADHAR BANSILAL RATHI MAHESHWARI HOSTEL

S. No. 59, Sai Nagar, Lane No.6, Salve Garden Road, Near Chhatrapati High School,
 Sukhsagar Nagar, Katraj, Pune : 411048 Tel: 020-26961100
 Email : abmectpune@gmail.com • Website: abmectpune.in

LEAVE APPLICATION		Short Time	Weekend	Night-out during working days	
Name of the student		Name of the Institution of study		Room No.	
Purpose of leave (in brief)	Leave period (applied for)				Address and Residence Telephone during leave.*
	From		To		
	Date	Time	Date	Time	
Note : *marked information is a must in case of night stay outside. Date : Signature of student					
Sanctioned / Not sanctioned Period : Signature of Head Hostel Warden Date :		Talked to Parents. *Yes/No. Recommended/Not recommended Perid : _____ Signature Hotel Warden Name : _____ Date :		Remarks	
Called to Parents : Phone / Mobile No. : Time : Date : Person :			Return Call : Phone / Mobile No. : Time : Date : Person :		